



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 3989 Central Ave NE**  
**Monday, March 25, 2024**  
**6:00 PM**

**Mayor**  
*Amáda Márquez Simula*  
**Councilmembers**  
*Connie Buesgens*  
*Kt Jacobs*  
*Rachel James*  
*Justice Spriggs*  
**Interim City Manager**  
*Kevin Hansen*

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## **AGENDA**

### **ATTENDANCE INFORMATION FOR THE PUBLIC**

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at [columbiaheightsmn.gov/joinameeting](https://columbiaheightsmn.gov/joinameeting): ID 287 822 303 488, Passcode MGP9KV. Additionally members of the public may view the meeting live at [columbiaheightsmn.gov/watch](https://columbiaheightsmn.gov/watch). For questions please call the Administration Department at 763-706-3610.

### **WELCOME/CALL TO ORDER/ROLL CALL**

#### **MISSION STATEMENT**

*Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.*

#### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

#### **APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

### **PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

#### **A. National Library Week Proclamation.**

#### **CONSENT AGENDA**

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

- 1. Approve the March 4, 2024 City Council Work Session Meeting Minutes.**  
MOTION: Move to approve the March 4, 2024 City Council Work Session Meeting minutes.
- 2. Approve the March 8, 2024 and March 11, 2024 Special City Council Work Session Meeting Minutes.**

MOTION: Move to approve the March 8, 2024 and March 11, 2024 Special City Council Work Session Meeting minutes.

**3. Approve the March 11, 2024 City Council Meeting Minutes.**

MOTION: Move to approve the March 11, 2024 City Council Meeting minutes.

**4. Accept the February 16, 2024 Sustainability Commission Minutes.**

MOTION: Move to accept the February 16, 2024 Sustainability Commission minutes.

**5. Second Reading of Ordinance 1694, revising City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements.**

MOTION: Move to waive the reading of Ordinance No. 1694, there being ample copies available to the public.

MOTION: Move to approve Ordinance 1694, revising City Code Section 5A.410 regarding Conduct on Licensed Premises/Crime Free/Drug Free and Disorderly Use Lease Requirements and to direct staff to send a summary of the ordinance for publication in the legal newspaper.

**6. Resolution 2024-25, Adopting Rates for Water, Sewer, Storm Water, and Refuse Services, Provided After March 31, 2024.**

MOTION: Move to waive the reading of Resolution 2024-25, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-25, being a resolution adopting rates for water, sewer, storm water, and refuse services, provided after March 31, 2024.

**7. Adopt Resolution 2024-26, Appointing Board and Commission Members.**

MOTION: Move to waive the reading of Resolution 2024-26, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-26, appointing City of Columbia Heights Board and Commission Members.

**8. Capital Equipment Replacement of Unit #16: F600 Cab/Chassis and Forestry Aerial Unit Uplift.**

MOTION: Move to approve the acquisition of a 2024 Ford F600 XLT 4x4 pickup truck from Midway Ford, in the amount of \$71,473.43; and the forestry/aerial upfit from the State of Minnesota purchasing contract vendor Aspen Equipment in the amount of \$121,165.00, for a total cost of \$192,638.43

**9. Rental Occupancy Licenses for Approval.**

MOTION: Move to approve the items listed for rental housing license applications for March 25, 2024, in that they have met the requirements of the Property Maintenance Code.

**10. License Agenda**

MOTION: Move to approve the items as listed on the business license agenda for March 25th, 2024, as presented.

**11. Review of Bills.**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,341,403.26.

**PUBLIC HEARINGS**

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**Bid Considerations**

**New Business and Reports**

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**COMMUNITY FORUM**

*The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.*

*Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.*

*Once called to the podium, the speaker should state their name and connection to Columbia Heights.*

*Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.*

*When speaking, virtual attendees should turn their camera on.*

*All speakers should limit their comments to five (5) minutes.*

*Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.*

*The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*