



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, December 12, 2022
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

*Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **816 0077 4087** or by Zoom at <https://us02web.zoom.us/j/81600774087>. For questions please call the Administration Department at 763-706-3610.*

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. Recognition of Councilmember John Murzyn Jr. for 8 years of service.**
- B. Recognition of Councilmember Nick Novitsky for 6 years of service.**
- C. Asia Chow Mein Restaurant Day Proclamation.**
- D. Plant Milkweed Month Proclamation.**
- E. Presentation on 2023 City Wall Calendar by Communications Coordinator Ben Sandell.**

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda as presented.

- 1. Approve November 7, 2022 City Council Work Session Meeting Minutes.**

MOTION: Move to approve the November 7, 2022 City Council Work Session meeting minutes.

2. **Approve November 28, 2022 City Council Meeting Minutes.**
MOTION: Move to approve the November 28, 2022 City Council meeting minutes.
3. **Approve October 4, 2022 Special Assessment Hearing Meeting Minutes.**
MOTION: Move to Approve the October 4, 2022 Special Assessment Hearing Meeting Minutes.
4. **Accept November 2, 2022 Library Board Minutes.**
MOTION: Move to Accept the Library Board Minutes from November 2, 2022.
5. **Accept the Charter Commission Meeting Minutes of July 21, 2022.**
MOTION: Move to Accept the Charter Commission Minutes of July 21, 2022.
6. **Adopt Resolution 2022-114 Establishing Precinct and Polling Locations for 2023 Election Year.**
MOTION: Move to waive the reading of Resolution 2022-114 there being ample copies available to the public.
MOTION: Move to adopt Resolution 2022-114, establishing Precinct and Polling Locations for the 2022 Election Year
7. **Adopt Resolution 2022-115 Establishing the City of Columbia Heights Fee Schedule for 2023.**
MOTION: Move to waive the reading of Resolution No. 2022-115, there being ample copies available to the public.
MOTION: Motion to adopt Resolution No. 2021-115, approving the 2023 City Wide Fee Schedule.
8. **Authorize School Resource Officer Contract with Columbia Heights Public Schools.**
MOTION: Move to authorize the Mayor and Police Chief to enter into a Joint Powers agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2023.
9. **Award E-Commerce Agreement for Top Valu Liquor To CityHive.**
MOTION: Move to authorize staff to enter into an agreement with CityHive for e-commerce services for Top Valu Liquor.
10. **Adopt Resolution 2022-108 Establishing Senior Citizens or Retired and Disabled Persons Hardship Special Assessment Deferral.**
MOTION: Move to waive the reading of Resolution No. 2022-108 there being ample copies available to the public.
MOTION: Move to adopt Resolution No. 2022-108 being a resolution establishing a new maximum income of \$45,300 for Senior or Retired and Disabled Persons to be eligible for special assessment deferral.

11. Approve Resolution 2022-117 Supporting a 2022 Active Transportation Infrastructure Program Grant Application.

MOTION: Move to waive the reading of Resolution 2022-117, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-117 being a resolution in support of the 2022 MnDOT Active Transportation Infrastructure Program Grant application for construction of a shared use path on 44th Avenue from Main Street to Central Avenue.

12. Approve Change Order No. 1 for Zones 6 & 7 Street Rehabilitation, Project 2202; 47th Avenue Mill & Overlay, Project 2206; and Gould Avenue Street Rehabilitation, Project 2208.

MOTION: Move to approve contract Change Order No. 1 for Zones 6 & 7 Street Rehabilitation, Project 2202; 47th Avenue Mill & Overlay, Project 2206; and Gould Avenue Street Rehabilitation, Project 2208; to Valley Paving in the amount of \$208,743.88 for a new contract amount of \$1,936,976.30.

13. Approve Amendment #1 to the Existing Tower Lease Agreement with Verizon Wireless.

MOTION: Move to approve Amendment #1 to the existing tower lease agreement with Verizon Wireless for the use of designated space at the Municipal Service Building, 637 38th Avenue (rear lot).

14. Compost Cart Services Contract with Haul Star LLC.

MOTION: Move to approve a compost cart service contract with Haul Star LLC of Blaine, MN; and authorize the Mayor and City Manager to enter into a contract for the same.

15. Final Payment for 2021 Water Main Improvements, Project Number 2103.

MOTION: Move to accept the work for 2021 Water Main Improvements, City Project Number 2103, and authorize final payment of \$19,534.23 to Northdale Construction Company, Inc. of Albertville, Minnesota.

16. Final Compensating Change Order and Payment for Central Avenue Sewer Manhole Improvements, City Project 2204.

MOTION: Move to approve the Final Compensating Change Order and accept the work for Central Avenue Sewer Manhole Improvements, City Project 2204, and authorize final payment of \$169,780.09 to Meyer Contracting, Inc. of Maple Grove, MN.

17. Cancel December 27, 2022 City Council Meeting.

MOTION: Move to cancel the December 27, 2022 Regular City Council Meeting.

18. Rental Occupancy Licenses for Approval.

MOTION: Move to approve the items listed for rental housing license applications for December 12, 2022, in that they have met the requirements of the Property Maintenance Code.

19. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for December 12, 2022 as presented.

20. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,821,835.18.

PUBLIC HEARINGS

21. Resolution 2022-118, Adopting a Budget for the Year 2023, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase.

MOTION: Move to close the hearing and waive the reading of Resolution 2022-118, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2022-118, being a resolution adopting a budget for the year 2023, setting the city levy, approving the HRA levy, and approving a tax rate increase.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

22. Consideration of a Rental License Exemption for 4336 6th St NE.

MOTION: Move to waive the reading of Resolution No. 2022-119, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2022-119, a resolution approving the single-family rental exemption request for the rental application at 4336 6th St NE, Columbia Heights, MN 55421.

Bid Considerations

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

At this time, individuals may address the City Council in a respectful manner. Individuals should address their comments to the City Council as a whole, not individual members. Speakers that are inperson are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator and make sure to turn on their video and audio when they address the Council. The City Council will listen to brief

remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.