



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, November 22, 2021**  
**7:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

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**AGENDA**

**ATTENDANCE INFORMATION FOR THE PUBLIC**

*Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **890 1985 4419** or by Zoom at <https://us02web.zoom.us/j/89019854419>. For questions please call the Administration Department at 763-706-3610.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. Native American Heritage Month Proclamation.**
- B. Community Adopt-A-Drain Challenge Recognition.**

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda as presented.

- 1. Approve November 8, 2021 City Council Meeting Minutes.**

MOTION: Move to approve the City Council Meeting minutes of November 8, 2021.

- 2. Accept September 1st & October 6th, 2021 Library Board Minutes.**

MOTION: Move to accept the Library Board Minutes of September 1st & October 6th, 2021.

- 3. Receipt of Body Worn Camera Audit.**

MOTION: Move to acknowledge the receipt of the findings of the Body Worn Camera audit

conducted on the Columbia Heights Police Department by the Office of the Minnesota State Auditor on October 6, 2021. A copy of those audit findings will become a part of the record of this meeting.

- 4. Authorize Agreement with Swagit for 2022 Recording Services.**  
MOTION: Authorize the payment of \$20,340 to Swagit for 2022 video recording services, to include an increase in the total number of indexed and remotely directed meetings annually to 50.
- 5. Renew Contract for Annual Audit with Redpath and Company at a fee of \$37,000.**  
MOTION: Move to approve renewal of the contract for annual audit with Redpath and Company at a fee of \$37,000.
- 6. Approval of Resolution 2021-94, Updating Income Limit for Senior Citizen Utility Rates.**  
MOTION: Move to waive the reading of Resolution 2021-94, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2021-94, being a resolution updating the income limit for senior citizen utility rates.
- 7. Approval of Resolution 2021-97, Transfer Funds to the Fire Department 2021 Budget.**  
MOTION: Move to waive the reading of Resolution No. 2021-97, there being ample copies to the public.  
MOTION: Move to adopt Resolution 2021-97, being a resolution amending the 2021 Fire Department budget.
- 8. Rental Occupancy Licenses for Approval.**  
MOTION: Move to approve the items listed for rental housing license applications for November 22, 2021, in that they have met the requirements of the Property Maintenance Code.
- 9. License Agenda.**  
MOTION: Move to approve the items as listed on the business license agenda for November 22, 2021 as presented.
- 10. Review of Bills.**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,142,882.03.

## **PUBLIC HEARINGS**

- 11. Consideration of Resolution 2021-91, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4633 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.**  
MOTION: Move to close the public hearing and waive the reading of Resolution 2021-91, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-91, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**12. Consideration of Resolution 2021-92, Revocation of the License to Operate Rental Units Within the City of Columbia Heights against the Rental Property at 4975/4977 Tyler Street NE for Failure to Meet the Requirements of the Residential Maintenance Codes.**

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-92, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-92, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**13. Consideration of Resolution 2021-93, Revocation of the License to Operate a Rental Unit Within the City of Columbia Heights against the Rental Property at 1070 Grandview Court #206 for Failure to Meet the Requirements of the Residential Maintenance Codes.**

MOTION: Move to close the public hearing and waive the reading of Resolution 2021-93, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-93, being a Resolution of the City Council of the City of Columbia Heights approving revocation pursuant to City Code, Chapter 5A, Article IV, Section 5A.408(A) of the rental license listed.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**Bid Considerations**

**New Business and Reports**

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**COMMUNITY FORUM**

*At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council*

*will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*