



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, September 13, 2021**  
**7:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

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**AGENDA**

**ATTENDANCE INFORMATION FOR THE PUBLIC**

*Members of the public who wish to attend may do so in-person, by calling 1-312-626-6799 and entering meeting ID 885 9676 9592 or by Zoom at <https://us02web.zoom.us/j/88596769592>. For questions please call the Administration Department at 763-706-3610.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. Representative Ilhan Omar**
- B. Constitution Week Proclamation**
- C. National Suicide Prevention Awareness Month Proclamation**
- D. Hispanic Heritage Month Proclamation**

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda as presented.

- 1. Approve August 23, 2021 City Council Meeting Minutes**

MOTION: Move to approve the City Council Meeting minutes of August 23, 2021.

- 2. Approve September 7, 2021 City Council Meeting Minutes**

MOTION: Move to approve the City Council Work Session minutes of September 7, 2021.

**3. Accept August 4, 2021 Library Board Minutes**

MOTION: Move to accept the Library Board Minutes of August 4, 2021.

**4. Consideration of Resolution 2021-71, Joint Agreement and Contract Between the City of Columbia Heights and the City of Hilltop for Rental Licensing Services**

MOTION: Move to waive the reading of Resolution 2021-71, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-71, being a resolution entering into a Joint Agreement and Contract between the City of Columbia Heights and the City of Hilltop for Rental Licensing Services.

**5. License Agenda**

MOTION: Move to approve the items as listed on the business license agenda for September 13, 2021 as presented.

**6. Review of Bills**

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,763,828.71.

**PUBLIC HEARINGS**

**7. Second Reading of Ordinance 1669, an Ordinance Amending Chapter 5.5 of the Columbia Heights City Code to Update Definitions and Application Requirements, Eliminate Limited Intoxicating Liquor Licenses, and Eliminate Minimum Building and Capacity Requirements in Restaurants for Liquor and Beer Licensing.**

MOTION: Move to waive the reading of Ordinance No. 1669, there being ample copies available to the public.

MOTION: Move to approve Ordinance No. 1669, being an Ordinance amending Chapter 5.5 of the Columbia Heights City Code to update definitions and application requirements, eliminate Limited Intoxicating Liquor Licenses, and eliminate minimum building and capacity requirements in restaurants for liquor and beer licensing, and direct staff to send a summary of the ordinance as presented, for publication in the legal newspaper.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**8. Consideration of Resolution No. 2021-72, a Resolution of the City Council for the City of Columbia Heights Identifying the Need for Livable Communities Demonstration Account Funding and Authorizing Application for Grant Funds.**

MOTION: Move to waive the reading of Resolution No. 2021-72, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2021-72, a resolution of the City Council for the City of Columbia Heights identifying the need for Livable Communities Demonstration Account funding and authorizing application for grant funds.

**9. Restructure the Information Systems Department; Create an Information Technology Director Position; and Amend the 2021 IS Budget to Fund the IT Director Position for the Remainder of 2021**

MOTION: Move to waive the reading of Resolution 2021-73, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-73, a resolution authorizing the establishment of an Information Technology Division under the direction of the City Manager; creating an Information Technology Director position to be posted and filled immediately; and amending the 2021 budget to appropriate \$28,125 to fund the Information Technology Director position.

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**COMMUNITY FORUM**

*At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*