



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, February 08, 2021**  
**7:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

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**AGENDA**

**NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS**

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 885 9676 9592**, or by Zoom at <https://us02web.zoom.us/j/88596769592> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda Items.

**1. Approve January 4, 2021 City Council Work Session Minutes**

MOTION: Move to approve the City Council Work Session minutes of January 4, 2021.

**2. Approve January 25, 2021 City Council Meeting Minutes**

MOTION: Move to approve the minutes of the City Council Meeting of January 25, 2021

**3. Accept January 4, 2021 Economic Development Authority Minutes**

MOTION: Move to accept the Economic Development Authority minutes of January 4, 2021

- 4. Accept January 5, 2021 Planning Commission Minutes**  
MOTION: Move to accept the Planning Commission minutes of January 5, 2021
- 5. Resolution 2021-13 Approving Plans and Specifications and Ordering Advertisement for Bids for 2021 Zones 4B and 5 Street Rehabilitation Program and State Aid Street Rehabilitation, City Projects 2002 and 2005**  
MOTION: Move to waive the reading of Resolution 2021-13, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2021-13 approving Plans and Specifications and ordering Advertisement for Bids for 2021 Zones 4B and 5 Street Rehabilitation Program and State Aid Street Rehabilitation, City Projects 2002 and 2005.
- 6. Establish a Public Hearing Date to Consider Mid-Block Street Lighting**  
MOTION: Move to establish March 8, 2021 at 7:00 p.m. as a Public Hearing for consideration of mid-block street lighting on Polk Street between 4212 and 4218 Arthur Street.
- 7. Resolution 2021-14 Declaring the Intent to Bond for Zones 4B and 5 Street Rehabilitation Program and State Aid Street Rehabilitation**  
MOTION: Move to waive the reading of Resolution 2021-14, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2021-14 being a resolution approving the declaration for the official intent of the City of Columbia Heights to bond for the Zones 4B and 5 Street Rehabilitation Program - Project 2002, and State Aid Street Rehabilitation - Project 2005.
- 8. Resolution 2021-15 Requesting Municipal State Aid System Construction Funds for Other Local Transportation Uses**  
MOTION: Move to waive the reading of Resolution 2021-15, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2021-15 requesting Municipal State Aid System construction funds for other local transportation uses.
- 9. Water Main Clean and Line / Replacement and Sanitary Sewer 3-Year Programs**  
MOTION: Accept the 3-year program for years 2021 -2023 for the Water Main Replacement Program and Sanitary Sewer Lining Program.
- 10. Accept Proposals and Award Contract for Consulting Services for the MSC Master Plan, Project No. 2111**  
MOTION: Move to award the professional services contract for the preparation of a MSC Master Plan, Project 2111, to the firm of Oertel Architects based upon their proposal dated February 3rd, 2021 for a not to exceed fee of \$52,650, plus reimbursables, appropriated from Fund 411-52111-3050.

- 11. Resolution 2021-16 Approving Plans and Specifications and Ordering Advertisement for Bids for 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014**  
MOTION: Move to waive the reading of Resolution 2021-16, there being ample copies available to the public.  
MOTION: Move to adopt Resolution 2021-16 approving Plans and Specifications and ordering Advertisement for Bids for 3939 Central Avenue Monopole Telecommunication Tower, City Project 2014.
- 12. License Agenda**  
MOTION: Move to approve the items as listed on the business license agenda for February 8, 2021 as presented.
- 13. Review of Bills**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$3,223,650.66.

#### **PUBLIC HEARINGS**

- 14. First Reading of Ordinance 1664, an Ordinance amending Chapter 3, Article 3 of the Columbia Heights City Code Relating to Administration of Boards and Commissions and Removal of Inactive Commissions.**  
MOTION: Move to close the public hearing and waive the reading of Ordinance 1664, there being ample copies available to the public.  
MOTION: Move to set the second reading of Ordinance 1664, an Ordinance amending Chapter 3, Article 3 of the Columbia Heights City Code Relating to Administration of Boards and Commissions and Removal of Inactive Commissions for February 22, 2021, at approximately 7:00 p.m. in the City Council Chambers

#### **ITEMS FOR CONSIDERATION**

##### **Ordinances and Resolutions**

- 15. Approve Minor Subdivision for the property located at 1209 43rd Avenue NE**  
MOTION: Move to waive the reading of Resolution No. 2021-17, there being ample copies available to the public.  
MOTION: Move to approve Resolution 2021-17, a resolution approving a minor subdivision (lot line adjustment) for 1209 43rd Avenue NE.
- 16. Approve the Classification of Tax Forfeit Property**  
MOTION: Move to waive the reading of Resolution No. 2021-18, there being ample copies available to the public.  
MOTION: Move to adopt resolution No. 2021-18, approving the classification and sale of a tax forfeit parcel in the City of Columbia Heights, MN, legally described as: Lot 4, and the West 2 feet of Lot 3, Hart Lake Manor, Anoka County, Minnesota.

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*