



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, January 11, 2021
7:00 PM

Mayor
Amada Márquez Simula
Councilmembers
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
Kt Jacobs
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

*Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats, members of the public who wish to attend may do so by attending in-person, by calling 1-312-626-6799 and entering **meeting ID 885 9676 9592**, or by Zoom at <https://us02web.zoom.us/j/88596769592> at the scheduled meeting time. For questions regarding this notice, please contact the City Clerk at (763) 706-3611.*

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. Oath of Office: Mayor Márquez Simula, Councilmember Buesgens, and Councilmember Jacobs**

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda Items.

- 1. Accept December 1, 2020 Planning Commission Minutes**

MOTION: Move to accept the Planning Commission minutes of December 1, 2020

- 2. Accept December 7, 2020 EDA Minutes**
MOTION: Move to accept the EDA minutes of December 7, 2020
- 3. Accept December 21, 2020 EDA Minutes**
MOTION: Move to accept the EDA minutes of December 21, 2020
- 4. Approve June 17, 2020 Special City Council Meeting Minutes**
MOTION: Move to approve the minutes of the Special City Council Meeting of June 17, 2020
- 5. Approve November 30, 2020 Special City Council Meeting Minutes**
MOTION: Move to approve the minutes of the Special City Council Meeting of November 30, 2020
- 6. Approve December 7, 2020 2021 Seal Coat Program Public Improvement Hearing Minutes**
MOTION: Move to approve the minutes of the 2021 Seal Coat Program Public Improvement Hearing of December 7, 2020
- 7. Approve December 7, 2020 2021 Street Rehabilitation Program Public Improvement Hearing Minutes**
MOTION: Move to approve the minutes of the 2021 Street Rehabilitation Program Public Improvement Hearing of December 7, 2020
- 8. Approve December 7, 2020 2021 State Aid Street Rehabilitation Program Public Improvement Hearing Minutes**
MOTION: Move to approve the minutes of the 2021 State Aid Street Rehabilitation Program Public Improvement Hearing of December 7, 2020
- 9. Approve December 14, 2020 Special Executive Work Session Minutes**
MOTION: Move to approve the minutes of the Special Executive Work Session of December 14, 2020
- 10. Approve December 14, 2020 City Council Meeting Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of December 14, 2020
- 11. Approve Resolution 2021-01 Designating Official Depositories for the City of Columbia Heights**
MOTION: Move to waive the reading of Resolution 2021-01, there being ample copies to the public
MOTION: Move to adopt Resolution 2021-01, being a resolution designating official depositories for the City of Columbia Heights
- 12. Adopt Resolution 2021-02 to Accept Certain Donations Received by the City of Columbia Heights**
MOTION: Move to waive the reading of Resolution 2021-02, there being ample copies

available to the public

MOTION: Move to adopt Resolution 2021-02, being a resolution to accept certain donations received by the City of Columbia Heights

13. Appointment of Council Liaisons and Staff Assignments to City Boards and Commissions and External Boards

MOTION: Motion to waive the reading of Resolution 2021-03, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-03, appointing liaisons to City Boards & Commissions and External Boards

14. Appointment of Council President for 2021

MOTION: Move to appoint Councilmember Murzyn, Jr. as Council President for 2021

15. Appointments to Columbia Heights Volunteer Firefighters Relief Association Board of Trustees for 2021

MOTION: Move to appoint Councilmember John Murzyn, Jr. and Kelli Bourgeois to the Columbia Heights Volunteer Firefighters Relief Association Board of Trustees for 2021

16. Designation of Legal Newspaper for 2021

MOTION: Move to designate Life as the City of Columbia Heights official legal newspaper for 2021

17. Resolution 2021-04, a resolution amending Resolution 2020-112 Approving the City of Columbia Heights Fee Schedule for 2021

MOTION: Move to waive the reading of Resolution 2021-04, there being ample copies available to the public

MOTION: Move to approve Resolution 2021-04, a resolution amending Resolution 2020-112 Approving the City of Columbia Heights Fee Schedule for 2021

18. Authorization to Purchase Police Vehicles

MOTION: Move to authorize the purchase of two 2021 Ford Police Interceptor Utility vehicles from Ten Voorde Ford, and one unmarked Chevy Traverse from Ranger GM, under the State of Minnesota bid, with funding to come from 431.42100.5150, in the amount of \$101,503 and that the Mayor and City Manager are authorized to enter into a contract for same.

MOTION: Move to authorize the Police Chief to expend up to \$44,174 to set up and outfit these police vehicles as outlined above

19. Authorize Mayor and City Manager to Enter into Contract for Police Service with the City of Hilltop

MOTION: Move to authorize the Mayor and the City Manager to enter into a Police Service Contract with the City of Hilltop for the years 2021 to 2023 at the rates specified in the contract

20. Public Works Blanket Orders for 2021 Purchases

MOTION: Move for approval to authorize staff to process blanket purchase orders in an amount not to exceed the 2021 budget amounts for: De-icing salt for salt/sanding operations purchased off the State of Minnesota Purchasing Contract, Fuel (unleaded and diesel) for City vehicles from the State of Minnesota Purchasing Contract and the Anoka County Cooperative Agreement, Bituminous asphalt for patching/paving City streets and alleys from Commercial Asphalt, or City of St. Paul, or T.A. Schifsky & Son's, Curb stop and service repairs for delinquent accounts and foreclosed properties.

21. Authorization to Seek Bids for 2021 Sanitary Sewer Lining Project

MOTION: Move to authorize staff to seek bids for the 2021 Sanitary Sewer Lining Program

22. Authorization to Purchase 2021 International Chassis and 800 HPR Jetter

MOTION: Move to authorize the purchase of one (1) new 2021 International Chassis 800 HPR Jet truck with attachments off the State of Minnesota Purchasing Contract from Flexible Pipe Tool Company, Cold Spring, MN in the amount of \$274,127.44. Funding shall be provided from Public Works Sewer Equipment fund 433-49449-5150. The estimated trade in value of the 2006 Jet Truck is \$40,000. The total cost to purchase the new Jet Truck and attachments is \$234,127.44.

23. Resolution Adopting the 2021-2022 Snow and Ice Control Policy

MOTION: Move to waive the reading of Resolution 2021-05, there being ample copies available to the public

MOTION: Move to approve and adopt Resolution No. 2021-05, being a resolution adopting the 2021-2022 Snow and Ice Control Policy for the City of Columbia Heights

24. Approve Contract with Houston-Galveston Area Council

MOTION: Move to waive the reading of 2021-06, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-06, Authorizing the City Manager to enter into a cooperative purchasing contract with Houston-Galveston Area Council.

25. Resolution 2021-07, Approving a Grant Agreement with the Minnesota Historical Society for a Historical Context Study

MOTION: Move to waive the reading of Resolution 2021-07, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-07 approving a grant agreement with the Minnesota Historical Society and for a Historical Context Study.

26. Consideration of approval of attached list of rental housing applications

MOTION: Move to approve the items listed for rental housing license applications for January 11, 2021, in that they have met the requirements of the Property Maintenance Code.

27. Approve Business License Applications

MOTION: Move to approve the items as listed on the business license agenda for January 11, 2021 as presented.

28. Review of Bills

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$2,525,664.82.

PUBLIC HEARINGS

29. First Reading of Ordinance No. 1663, an Ordinance amending chapter 9.110 of the City Code of 2001 to establish health/fitness clubs not exceeding 4,000 square feet in area as a conditional use in the City's LB, Limited Business zoning district.

MOTION: Move to close the public hearing and waive the reading of Ordinance 1663, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance 1663, an Ordinance amending chapter 9.110 of the City Code of 2001 to establish health/fitness clubs not exceeding 4,000 square feet in area as a conditional use in the City's LB Limited Business zoning district, for January 25th 2021, at approximately 7:00 p.m. in the City Council Chambers.

30. Resolution 2021-08, a resolution approving a conditional use permit for a health/fitness club not exceeding 4,000 square feet in area to be located at 700 40th Avenue NE.

MOTION: Move to close the public hearing and waive the reading of the resolution 2021-08, there being ample copies available to the public.

MOTION: Move to approve Resolution No. 2021-08, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a Health/Fitness Club not exceeding 4,000 square feet in area to be located at 700 40th Avenue NE, subject to certain conditions.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.