



CITY COUNCIL MEETING
City Hall—Council Chambers, 590 40th Ave NE
Monday, December 14, 2020
7:00 PM

Mayor
Donna Schmitt
Councilmembers
Robert A. Williams
John Murzyn, Jr.
Connie Buesgens
Nick Novitsky
City Manager
Kelli Bourgeois

AGENDA

NOTICE THAT THIS MEETING MAY BE CONDUCTED BY A COMBINATION OF IN-PERSON AND ELECTRONIC MEANS

Following a determination by City Manager Kelli Bourgeois, and emergencies declared by the United States, The State of Minnesota, and the Columbia Heights Mayor & City Council, this meeting may, pursuant to Minn. Stat. § 13D.021, occur by a combination of in-person and electronic means. In all meeting formats whether solely in-person or a combination of in-person and electronic means, members of the public who wish to attend may do so by attending in-person, by calling **1-312-626-6799** and entering **meeting ID 885 9676 9592**, or by Zoom at <https://us02web.zoom.us/j/88596769592> at the scheduled meeting time. If there are any questions about this notice or attending/calling in to the meeting, please contact the City Clerk at (763) 706-3611.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

MISSION STATEMENT

Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. 2020 Citizen of the Year Award Presentation**
- B. 2020 Employee of the Year Award Presentation**
- C. Recognition of 2020 Census Complete Count Committee Chair Kt Jacobs**
- D. Recognition of Councilmember Bobby Williams for 20 years of service**
- E. Recognition of Mayor Donna Schmitt for 10 years of service**
- F. 100th Anniversary Celebration Update**

CONSENT AGENDA

(These items are considered to be routine by the City Council and will be enacted as part of the Consent

Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)

MOTION: Move to approve the Consent Agenda Items.

- 1. Approve October 5, 2020 Special City Council Meeting Minutes**
MOTION: Move to approve the minutes of the Special City Council Meeting of October 5, 2020
- 2. Approve October 5, 2020 2019 Concrete Alley Improvement Assessment Hearing Minutes**
MOTION: Move to approve the minutes of the 2019 Concrete Alley Improvement Assessment Hearing of October 5, 2020
- 3. Approve October 5, 2020 2020 Seal Coat Program Assessment Hearing Minutes**
MOTION: Move to approve the minutes of the 2020 Seal Coat Program Assessment Hearing of October 5, 2020
- 4. Approve October 5, 2020 Delinquent Accounts Assessment Hearing Minutes**
MOTION: Move to approve the minutes of the Delinquent Accounts Assessment Hearing of October 5, 2020
- 5. Approve October 5, 2020 City Council Work Session Minutes**
MOTION: Move to approve the minutes of the City Council Work Session of October 5, 2020
- 6. Approve November 12, 2020 Special City Council Meeting Minutes**
MOTION: Move to approve the minutes of the Special City Council Meeting of November 12, 2020
- 7. Approve November 23, 2020 City Council Meeting Minutes**
MOTION: Move to approve the minutes of the City Council Meeting of November 23, 2020
- 8. Accept September 28, 2020 EDA Minutes**
MOTION: Move to accept the EDA minutes of September 28, 2020
- 9. Accept October 5, 2020 EDA Minutes**
MOTION: Move to accept the EDA minutes of October 5, 2020
- 10. Accept November 4, 2020 Planning Commission Minutes**
MOTION: Move to accept the Planning Commission minutes of November 4, 2020
- 11. Adopt Resolution 2020-111 Establishing Precinct and Polling Locations for the 2021 Election Year**
MOTION: Move to waive the reading of Resolution 2020-111, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2020-111, establishing Precinct and Polling Locations for the 2021 Election Year

- 12. Consideration of Adoption of the City of Columbia Heights Fee Schedule for 2021**
MOTION: Move to waive the reading of Resolution 2020-112, there being ample copies available to the public
MOTION: Move to adopt Resolution 2020-112, approving the City of Columbia Heights Fee Schedule for 2021
- 13. Cancel December 28, 2020 Regular City Council Meeting**
MOTION: Move to cancel the December 28, 2020 Regular City Council Meeting
- 14. Authorize School Resource Officer Contract with Columbia Heights School District**
MOTION: Move to authorize the Mayor and the Police Chief to enter into a Joint Powers Agreement with Columbia Heights Public Schools for the provision of a Police School Resource Officer program as stipulated in the Joint Powers Agreement for the period of January 1 through December 31, 2021
- 15. Approve Resolution 2020-116 Transfer of funds to the Fire Department 2020 Budget**
MOTION: Move to waive the reading of Resolution 2020-116, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2019-116, being a Resolution amending the 2020 Fire Department budget.
- 16. Consideration of Approval of Attached List of Rental Housing Applications**
MOTION: Move to approve the items listed for rental housing license applications for December 14, 2020, in that they have met the requirements of the Property Maintenance Code.
- 17. Approve Business License Applications**
MOTION: Move to approve the items as listed on the business license agenda for December 14, 2020 as presented.
- 18. Review of Bills**
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list of claims paid by check and by electronic funds transfer in the amount of \$1,244,184.18.

PUBLIC HEARINGS

- 19. Adopt Resolution 2020-113 Being a Resolution Levying and Adopting the Assessment for One Alley Light, Area No. 677-48**
MOTION: Move to close the public hearing and waive the reading of Resolution 2020-113, there being ample copies available to the public
MOTION: Move to adopt Resolution 2020-113, being a Resolution levying and adopting the assessment for an alley light, area no. 677-48.
- 20. Resolution 2020-114, Approving Final Plat for a 29-unit assisted living facility on the property located at PID 35-24-43-0125 (unassigned address) known as the "remnant**

parcel"

MOTION: Move to close the public hearing and waive the reading of 2020-114, there being ample copies available to the public

MOTION: Move to approve Resolution 2020-114, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving the Final Plat for Contractor Capital Company, LLC, subject to certain conditions of approval

21. Resolution 2020-115, Approving a Conditional Use Permit for a wireless communication tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE

MOTION: Move to close the public hearing and waive the reading of Resolution No. 2020-115, there being ample copies available to the public

MOTION: Move to approve Resolution No. 2020-115, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Conditional Use Permit for a wireless communications tower and Conditional Use Permit for a fence 8 feet in height for the property located at 3939 Central Avenue NE, subject to certain conditions of approval

22. Resolution 2020-117, Adopting a Budget for the Year 2021, Setting the City Levy, Approving the HRA Levy, and Approving a Tax Rate Increase

MOTION: Move to close the public hearing and waive the reading of Resolution 2020-117, there being ample copies available to the public

MOTION: Move to adopt Resolution 2020-117, being a resolution adopting a budget for the year 2021, setting the city levy, approving the HRA levy, and approving a tax rate increase

ITEMS FOR CONSIDERATION

New Business and Reports

23. City Manager's Performance Evaluation Summary

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

Report of the City Attorney

ADJOURNMENT



Kelli Bourgeois, City Manager

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 48 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.